

(Must be Printed on Building Owner's Letterhead)

LETTER OF REPRESENTATION

(Date)

Mr. Zack Millbern  
Permit Group Supervisor  
Johnson County Wastewater  
11811 S. Sunset Drive, Suite 2500  
Olathe, KS 66061

RE: Project Name or Tenant Finish Space for (Tenant Business Name) at (Address)

As owner of the building known as (building's project name) at (building address), I authorize (individual(s) name other than owner's) of (other individual's company name) to execute the Sewer Connection and/or Modified Use permit for the building/tenant space on my behalf.

Conforming to Johnson County Wastewater (JCW) Sewer Use Code (the Code); I understand that connection fees are assigned based on the size and use of the building as it is designed at permit issuance and when any change of use, expansion or modification to the building occurs for tenant finish, I shall submit plans to JCW for complete review. Based upon the review, a Modified Use Permit may be required which could result in additional fees. Upon completion of the review process, I understand that I am ultimately responsible for execution of and payment of any additional fees associated with the Modified Use Permit and that any conditions on the permit are my responsibility.

If the Modified Use Permit is not executed by me (or the authorized individual stated above) prior to the City/County Occupancy Permit issuance date, I also understand that the Modified Use Permit is outstanding and that delinquent permit fees plus interest may be placed as a lien against the property and collected on the tax rolls or other method as authorized under the Code.

Sincerely,

(Type or Print Name of Building Owner)

cc: (Individual and Company Name for person authorized to execute permit)  
For Tenant Finish projects: (Tenant Business Owner's name and business name)